#### **KASRA Members**,

The following form is for your use as a record for Reimbursement Requests received from the VEBA administrator, the date that you mailed the completed request forms with proofs and then the date that you received the check. If you keep this record handy in your VEBA folder, and record the information as you experience the various events, you should be able to keep track of the situation regarding your VEBA payments. You may use the record below or better yet, the VEBA Payment Record in the PDF format attached to this email.

Please remember that the usual deadline for the submission of Reimbursement Requests is the year end following the year of the scheduled payment. For example, Requests for the year 2006 payment must be submitted on or before December 31, 2007. Similarly, Requests for the year 2007 scheduled payment must be submitted on or before December 31, 2008.

Please share this information with others who do not use email and those who are not members of KASRA.

**Evo Alexandre** 

## **VEBA**

### Voluntary Employees' Beneficiary Association

#### **Kaiser Aluminum Salaried Retirees**

# VEBA Record of Reimbursement Requests Sent and Checks Received

Year	Date- Request Received	Date – Request Mailed	Date – Check Received	Amount of Check
2005				
2006				
2007				
2008				
2009				
2010				
2011				
2012				
2013				
2014				

VEBA Payment Record